

## **Pendleton County Schools Twenty-First County Board Meeting Tuesday, May 27, 2008**

The Pendleton County Board of Education convened in Regular Session on Tuesday, May 27, 2008, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins, President; Dr. Kevan Hoover, Vice-President; Grey Cassell; Teresa Bowers and Richard Gillespie. Central Office Staff present: Douglas Lambert, Superintendent; J. P. Mowery; Lorna Judy and Nancy Blankenship. Also present: Sonny O'Neil.

**CALL TO ORDER BY PRESIDENT:** President Wilkins called the board meeting to order at 6:00 P.M.

***Pledge of Allegiance and Invocation:*** Mr. Lambert led the *Pledge of Allegiance* and Mr. Wilkins led the group in prayer.

**PUBLIC COMMENT:** There was no one present for public comment.

### **CONSENT AGENDA ITEMS:**

**The minutes of the May 14, 2008 Board Meeting and Executive Sessions:** Upon the Superintendent's recommendation and a motion by Dr. Hoover, seconded by Mr. Cassell, the Board voted unanimously to approve the minutes as corrected.

The Board agreed unanimously to go ahead with item 7a. Student Meal Prices and item 8a. State Board Policy 4321.1 to allow Lorna Judy to do her presentations and not wait until the end of the meeting. Minutes for those agenda items are in the consecutive order.

### **Employment of Personnel:**

- Jeffrey Shaver - Head Track Coach PCM/HS
- Richard Wagoner - Asst. Baseball Coach PCM/HS
- Robert Hoops - Middle School Girls Basketball Coach PCMS
- Richard Carson - Asst. Volleyball Coach PCHS
- Shawn Kimble - Asst. Track Coach PCM/HS
- Jeffrey Shaver - Cross Country Coach PCM/HS
- Dwayne Propst - Head Soccer Coach PCM/HS
- Shawn Kimble - Asst. Soccer Coach PCM/HS
- Kim Keplinger - Varsity Cheerleader Coach PCHS
- Jacqueline Propst - Middle School Cheerleader Coach PCMS
- Nicole Hevener - Yearbook Advisor PCM/HS

Upon the Superintendent's recommendation and a motion by Ms. Bowers, seconded by Dr. Hoover, the Board voted unanimously to approve the employment of the above personnel.

### **Approval of Volunteers:**

Pendleton County Middle/High School: Lloyd Bowers

Upon a motion by Ms. Bowers, seconded by Mr. Cassell, the Board voted unanimously approve the above volunteer.

### **FINANCE:**

**Budget Supplements:** Mr. Mowery presented a budget supplement in the amount of \$2,400.00. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Ms. Bowers, the Board voted unanimously to approve the Budget Supplements as presented.

**Budget Transfers:** Mr. Mowery presented budget transfers in the amount of \$25,000.00 transferring money into appropriate line items. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Ms. Bowers, the Board voted unanimously to approve the budget transfers.

**FY 2008-2009 Step 7 Plan:** Mr. Mowery presented the FY 2008-2009 Step 7 Plan and the Waiver for the Step 7 Plan. Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Dr. Hoover, the Board voted unanimously to approve/accept the 2008-2009 Step 7 Plan Budget and to approve the Waiver.

**IRS 403 (b) Service Provider Agreement:** Mr. Mowery presented the IRS Final 403 (b) Regulations which apply to retirement savings arrangements sponsored by public schools and 401 (c) (3) tax exempt organizations and will generally be effective on January 1, 2009. Upon the Superintendent's recommendation and a motion by Ms. Bowers, seconded by Mr. Gillespie, the Board voted unanimously to approve ING as the vendor for 403 (b).

**IRS 409 (a) Regulations:** Mr. Mowery told the Board Members that the IRS has adopted a regulation on annualized compensation. Mr. Mowery presented the form that may be sent to all employees who elect 20 versus 24 check pay.

**Financial Update:** Mr. Mowery gave the Board Members a copy of a handout he had prepared for Senator Walt Helmick on a comparison of Heating Costs for Pendleton County Schools from FY 2002 to FY 2008. He updated the Board on the Retirement Merger vote. There is no information from the State on the vote as the votes are still being tallied.

#### **OLD BUSINESS:**

**Entry Mountain Property:** A Public Auction was held on Saturday, May 24th at 9:00 A.M. on the Pendleton County Courthouse steps for the purpose of auctioning the Entry Mountain Property which was declared surplus by the Pendleton County Board of Education. The high bidder was Habitat for Humanity, represented by Michelle Connor for \$160,000.

The bid was to be reviewed and accepted or rejected at the May 27, 2008 Meeting of the Board of Education. The Board of Education had reserved the right to accept or reject the bid. Mr. J. D. Wilkins, President of the Board was not in the room or present for any part of the discussion, acceptance, rejection or negotiation of the bid or transaction for the Entry Mountain Property.

Based on State Code 69 A-4 #9, upon the Superintendent's recommendation and a motion by Ms. Bowers, seconded by Mr. Gillespie, the Board (excluding Mr. Wilkins) voted unanimously to go into Executive Session at 7:24 P.M. to discuss the bid for the Entry Mountain Property. The Board (excluding Mr. Wilkins) returned to regular session at 7:51 P.M. Upon the Superintendent's recommendation and a motion by Mr. Gillespie, seconded by Ms. Bowers, the Board (excluding Mr. Wilkins) voted unanimously to reject the high bid by Habitat for Humanity of \$160,000 that was received at the Public Auction on Saturday, May 24, as being insufficient. The Board (excluding Mr. Wilkins) exercised its right to negotiate a purchase price with Habitat for Humanity, as Habitat was the highest bidder as well as a 501 (c) (3) entity.

Upon the conclusion of the negotiations, upon the Superintendent's recommendation and a motion by Mr. Gillespie, seconded by Ms. Bowers, the Board (excluding Mr. Wilkins) voted unanimously to accept Habitat for Humanity's offer of \$190,000.00 for the Entry Mountain Property.

**Kline Property:** Mr. Lambert and Mr. Mowery will continue to have dialogue with Pendleton Manor Nursing Home as to their interest in purchasing the Kline Property.

## **NEW BUSINESS:**

**Student Meal Prices:** Lorna Judy, Director Child Nutrition, presented the proposed student meal price increase to the Board. The proposal is to increase 2008-2009 lunch prices 10 cents to: Elementary - \$1.20 and Middle/High - \$1.30 and to leave breakfast prices the same. Upon the Superintendent's recommendation and a motion by Ms. Bowers, seconded by Mr. Gillespie, the Board voted unanimously to approve the lunch price increase for 2008-2009 school year.

**Board Meeting Schedule for 2008-2009:** Mr. Lambert gave the Board Members a copy of the proposed Board Meeting Schedule for 2008-2009. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. Cassell, the Board voted unanimously to approve the Board Meeting Schedule.

**Facility Usage Policy:** Mr. Mowery gave the Board Members copies of the existing Facility Usage Policy and the new policy prepared by Dr. Rosier for their review, comments and changes. The Board discussed that it their intent to cover costs and take good care of the facilities and not to make a profit.

## **OTHER INFORMATION ITEMS/BOARD ISSUES:**

**State Board Policy 4321.1:** Lorna Judy, Director Child Nutrition presented State Board Policy 4321.1 to the Board and went over the changes and requirements. This policy is driven by childhood obesity and looks at food in the schools including concession stands and any and all foods and beverages served or vended on school property. This policy also addresses school events and classroom parties.

**CEFP:** Mr. Lambert told the Board Members that the 10-Year Comprehensive Educational Facilities Plan (CEFP) will be updated this summer. Mr. Lambert said it is hoped that a new Franklin Elementary School facility can be a part of the plan as well as plans to complete the Brandywine Elementary School Project and complete safety projects.

**Retirement Dinner:** The retirement/recognition dinner will be held in conjunction with the Board Meeting on June 10th at the Pendleton County Middle/High School cafeteria. Pendleton Community Bank is sponsoring this dinner.

**WV School Board Association Orientation & President's Retreat:** The West Virginia School Board Association Orientation for new board members will be held June 16-18 at the Waterfront Place in Morgantown. Sonny O'Neil and Betty Kimble will be attending as well as Mr. Lambert for one day. The West Virginia School Board Association Presidents Retreat will be held July 18/19 at Glade Springs Resort and Mr. Wilkins will be attending.

**Conference/Meeting Update:** Mr. Lambert will be attending the State Board Meeting on June 4th. Mr. Lambert will be writing a letter to Dr. Paine regarding supplemental appropriations for heating costs.

**Superintendent's Evaluation (may be Executive Session):** Upon a motion by Dr. Hoover, seconded by Ms. Bowers, the Board voted unanimously to go into Executive Session at 8:10 P.M. to do the Superintendent's Evaluation. The Board returned to regular session at 8:39 P.M. The Board made the following statement regarding the Superintendent's Evaluation: "The Pendleton County Board of Education met and evaluated Superintendent Doug Lambert. The Board is pleased to report that Mr. Lambert has met or exceeded all standards on the evaluation tool adopted by the Board and approved by the West Virginia Board of Education. We look forward to moving positively toward future endeavors."

The next meeting of the Pendleton County Board of Education will be held on Tuesday, June 10, 2008 at the Pendleton County Middle/High School Computer Room at 5:00 P.M. There will be a Retirement/Recognition Dinner at 6:00 P.M. in the Cafeteria.

Upon a motion by Mr. Cassell, seconded by Ms. Bowers, the Board Meeting was adjourned at 8:42 P.M.

*These Minutes have been posted to the Pendleton County School web site as a convenience and source of information. They are not intended to take the place of the original documentation. Please contact the Board Office directly should you need to reference the originals.*