

**PENDLETON COUNTY SCHOOLS
NINTH COUNTY BOARD MEETING
TUESDAY, NOVEMBER 10, 2009**

The Pendleton County Board of Education convened in Regular Session on Tuesday, November 10, 2009, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins, President; Richard Gillespie, Vice-president; Sonny O'Neil; Teresa Bowers; Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent; Donald Bucher; Charles Hedrick and Nancy R. Blankenship.

CALL TO ORDER BY PRESIDENT: President Wilkins called the meeting to order at 6:10 P.M.
Pledge of Allegiance and Invocation: Mr. Lambert led the *Pledge of Allegiance* and Mr. Wilkins led the group in prayer.

PUBLIC COMMENT: There was no public comment.

CONSENT AGENDA ITEMS:

The minutes of the October 27, 2009 Board Meeting: Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Bowers, the Board voted unanimously to approve the minutes of the above Board Meeting.

PERSONNEL:

Retirements/Resignations: There were no retirements/resignations.

Employment of Personnel:

Kathy Lockard - Custodian IV to fill medical leave FES

Tina Eye - Custodian II Board Office

C. Lynn Warner - Bus Driver. Beginning pick ups in Brushy Fork area to Rt. 21, then south to County Line, turn around going north on Rt. 21 to Stoney Run Road, then to the Navy Base for pick ups, and on the Brandywine Elementary School. Then to Pendleton County Middle/High School and Franklin Elementary School.

Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the above employment of personnel.

Andrea Wyatt - Substitute Nurse

Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the above employment of personnel pending satisfactory clarification of questions on employment contract.

Request for Family Medical Leave: Mr. Lambert presented a letter from Angela Cooper, Teacher at North Fork Elementary School, requesting Family Medical Leave due to her father's illness. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Ms. Kimble, the Board voted unanimously to approve the above request for family medical leave.

FINANCE:

Bills Submitted for Approval Month Ended October 31, 2009: In Mr. Mowery's absence, Mr. Lambert presented the bills for approval for the month ended October 31, 2009, in the amount of \$520,948.38. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. Gillespie, the Board voted unanimously to approve the Bills as presented.

Treasurer's Report for Month Ended October 31, 2009: In Mr. Mowery's absence, Mr. Lambert gave a Treasurer's Report for the month ended October 31, 2009, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Bowers, the Board voted unanimously to approve the Treasurer's Report as presented.

Budget Supplements: There were no budget supplements.

Budget Transfers: There were no budget transfers.

Financial Update: Mr. Mowery had provided the Board Members with preliminary enrollment funding calculations and comparisons of Pocahontas and Pendleton Counties and Pendleton County enrollment comparisons FY99-FY10 showing a loss of 267 students (19.7%) – presented by countywide totals and individual school totals. Mr. Mowery had also provided charts showing the following comparisons for FY99-FY10: kindergarten enrollment, special education, free and reduced by county and individual schools. Mr. Lambert told the Board Members that Mr. Mowery had called the Randolph County Transportation Director to see how they had received funding through transportation to purchase vehicles for the transportation department.

OLD BUSINESS: There was no old business.

NEW BUSINESS: There was no new business.

OTHER:

Second Month Enrollment: Mr. Lambert gave the Board Members a handout showing the official headcount of students from the WV Department of Education website for second month showing 1085 students. This is a head count of students, not an FTE count.

H1N1 Update: Mr. Lambert and Ms. Blankenship have been getting daily reports on student and personnel absences and reporting them to Board Members, Principals, Dr. Carmen Rexrode, Tracy Hott, Kimberly Kline and Holly See. Absences were at normal numbers last week. Mr. Lambert gave the Board Members a copy of the letter from Dr. Catherine Slemp, State Health Officer, that was distributed to parents along with a sheet listing H1N1 (Swine) Flu Facts for Parents and Students. This information has been uploaded to the Pendleton County School website. He also gave them a copy of the Memo from Dr. Paine, State Superintendent of Schools addressing attendance concerns related to influenza during the 2009-2010 school year and a list of the county attendance codes.

Christmas Dinner: The Board Christmas Dinner will be held on Monday, December 14th, 6:30 P.M. at the Fireside Inn. Nancy will be sending information to all personnel.

Strategic Plan: Mr. Lambert gave the Board Members charts showing "Strategic Recommendations for Improving Student Achievement Designed for WV Superintendent's Consideration" and the "Superintendent's Checklist for Monitoring Strategic Recommendations for Improving Student Achievement through Standards Based Instructional Design and Delivery." He went over these and updated the Board on Pendleton County School's progress and present status in the Standards Based areas.

Conference/Meeting Update: Mr. Gillespie attended the Public Radio Meeting and told the Board Members about the meeting. Mr. Wilkins had attended the WV School Board Association's meeting. Mr. Lambert updated the Board on the Energy update. Mr. Lambert will be attending the following meetings: November 12-13-WVASA Executive Council/Regular Membership Meeting in Wheeling. He and Mr. Mowery will be at Interim Legislative Session in Charleston on November 17/18; Eastern Meeting on November 18-PM; RESA Meeting on November 19-PM; vacation November

20-27; Charles Town for Virtual Schools through APU Meeting with Dr. Paine/Mrs. Manchin on November 30.

Contract Discussion: Upon a motion by Mr. Gillespie, seconded by Mr. O’Neil, the Board voted unanimously to go into Executive Session at 7:09 P.M. to discuss the Personnel Items. The Board returned to Regular Session at 7:34 P.M. There was no action taken.

The next meeting of the Pendleton County Board of Education will be held on Tuesday, December 8, 2009, at Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Mr. O’Neil seconded by Mr. Gillespie the meeting was adjourned at 7:35 P.M.

These Minutes have been posted to the Pendleton County School Web site as a convenience and source of information. They are not intended to take the place of the original documentation. Please contact the Board Office directly should you need to reference the originals.