

**Pendleton County Schools
Tenth County Board Meeting
Thursday, December 10, 2009**

The Pendleton County Board of Education convened in Regular Session on Thursday, December 10, 2009, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins, President; Richard Gillespie, Vice-president; Sonny O'Neil; Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent; Donald Bucher; J. P. Mowery, and Nancy R. Blankenship.

CALL TO ORDER BY PRESIDENT: President Wilkins called the meeting to order at 6:00 P.M.
Pledge of Allegiance and Invocation: Mr. Lambert led the *Pledge of Allegiance* and Mr. Wilkins led the group in prayer.

PUBLIC COMMENT: There was no public comment.

CONSENT AGENDA ITEMS:

The minutes of the November 10, 2009, Board Meeting and Executive Session: Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Ms. Kimble, the Board voted unanimously to approve the minutes of the above Board Meeting.

PERSONNEL:

Retirements/Resignations:

- Sharon Harr - Teacher PCM/HS 6/30/09;
- Kitty Carson - Teacher PCM/HS - end of 2009-2010 school year;
- Greg Smith - Varsity Boys Basketball Coach – PCHS.

Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the retirements/resignations with regrets.

Employment of Personnel:

- Sam Harper - Bus Driver - Elk Mountain to Big Mountain, return to Rt. 28, continue North ward to Cherry Grove to NFES, then to PCM/HS and may return to NFES based on need;
- Tammy Humphries - Substitute Secretary;
- Substitute Bus Drivers - contingent upon completion of training : Jill Huffman, Joseph Mullens, Timothy Hoover, Michael Alt, Marvin Junior Wimer.

Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to approve the above employment of personnel.

FINANCE:

Bills Submitted for Approval Month Ended November 30, 2009: Mr. Mowery presented the bills for approval for the month ended November 30, 2009, in the amount of \$664,653.93. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the Bills as presented.

Treasurer's Report for Month Ended November 30, 2009: Mr. Mowery gave a Treasurer's Report for the month ended November 30, 2009, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a

motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the Treasurer's Report as presented.

Budget Supplements: There were no budget supplements.

Financial Update: Mr. Mowery gave the Board a chart showing Basic State Per Pupil Allowance for the 2009-2010 school year – State Aid and Local Share Amounts. Mr. Mowery showed the Board charts for Professional and Service Employees showing pre-HB-4588, present and FY10-11-60% numbers employed, allowed and over/under formula. Mr. Mowery talked to the Board about the budget, amount of personnel over formula, service and professional, budget concerns, OPEB, future positions, retirements vs. replacing personnel. He also shared a presentation on “West Virginia – State Government Budget Forecast” that was presented by Mike McKown, Director of the State Budget Office.

OPEB Lawsuit: Mr. Mowery talked about status of the OPEB lawsuit.

E-Rate Update: Mr. Mowery told the Board Members that Pendleton County will get funded through E-Rate for new, upgraded switches at Franklin Elementary and North Fork Elementary for \$33,000 in equipment for a local match (which came out of state technology allocation) of just \$6,000. This leaves PCM/HS as the only remaining school to need switch upgrades. He also talked about Broadband and E-rate.

OLD BUSINESS: There was no old business.

NEW BUSINESS:

Pendleton County Library Request: Mr. Lambert gave the Board Members a request from the Pendleton County Library asking that the Pendleton County Board of Education add an additional \$800 to the \$3,200 already provided for a total of \$4,000. This item will be tabled until the next board meeting and Mr. Mowery will get additional information. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve tabling this request until the next Board Meeting.

Student Transfer: Mr. Lambert presented an out of county transfer to transfer to Hardy County Schools. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Mr. Gillespie, the Board voted unanimously to approve the out of county transfer.

Policies - 1st Reading: Mr. Mowery presented the Board Policies for the first reading reflecting State Board Policy Changes as prepared by Dr. Bill Rosier. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Ms. Kimble, the Board voted unanimously to approve the Policies for the first reading.

OTHER:

OEPA School District and School Report of Ratings: Mr. Lambert gave the Board Members copy of correspondence from the State Department showing that Pendleton County has received Full Approval for the County and for Franklin Elementary, North Fork Elementary, and Pendleton County Middle/High School. Brandywine Elementary received Distinction Accreditation.

SBVCTC Bus Run: Mr. Lambert presented a request from Wanda Wimer asking for consideration of a pay increase of \$20.00 a day for the next school year (2010-1011) for the South Branch Vocational Technical Center bus run. Mr. Mowery gave the Board Members a copy of Ms. Wimer's hourly pay rate and also a copy of the Pendleton County Board of Education Policy T.1.5.3 – Regulations for Bus Operations Providing Transportation for Curricular and Extra-Curricular Trips.

Facilities: Mr. Mowery gave the Board Members a copy of the current Facility Policy and proposed

changes. There was discussion about non-profit and in-lieu of usage fees.

Attendance Report - Third Month: The Board Members were given the Third Month Attendance Report prepared by Charles Hedrick.

December Faculty Senate Meetings: December Faculty Senate Meetings were held or are being held at night to allow School Personnel to go home at 12:00 Noon on December 23rd.

H1N1: Mr. Lambert updated the Board on H1N1 Immunizations in the schools that is being done by Christine Kile and Vicky Teter, Public Health Nurses along with School Nurse, Holly See.

Christmas Dinner: The Board Christmas Dinner will be held on Monday, December 14th at the Fireside Café at 6:30 P.M.

December 24/December 31: Mr. Lambert asked the Board's permission to close the Board of Education Office at 12:00 Noon on December 24 and December 31 and not count that time against the employee's leave. It was the consensus of the Board that the Board of Education does whatever the State does – ½ day or a full day on those days.

Strategic Plan: Mr. Lambert has put the notes of the plan on the website. He will be looking at mid-year data.

Conference/Meeting Update: Mr. Lambert will be in Charleston at a SBA Meeting on December 14; Eastern Meeting on December 16 PM; Charleston for a meeting with Dr. Paine on December 21. Mr. Lambert told the Board about the Interim Session he had attended in Charleston on December 8.

The next meeting of the Pendleton County Board of Education will be held on Tuesday, January 12, 2010, at Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Ms. Kimble, seconded by Mr. O'Neil, the meeting was adjourned at 9:19 P.M.

These Minutes have been posted to the Pendleton County School Web site as a convenience and source of information. They are not intended to take the place of the original documentation. Please contact the Board Office directly should you need to reference the originals.